



DEPARTMENT OF THE NAVY

CHIEF INFORMATION OFFICER
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

16 July 2004

MEMORANDUM FOR DISTRIBUTION

Subj: DEPARTMENT OF THE NAVY SUPPORT OF DOD INFORMATION
TECHNOLOGY PORTFOLIO REVIEW PROCESS

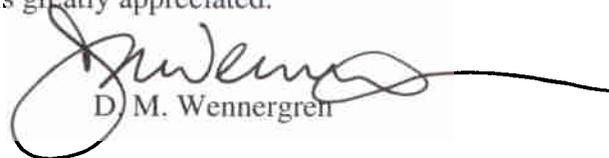
Encl: (1) ASD(NII) memo of 13 Jul 04

Under the direction of the DEPSECDEF memorandum, "Information Technology Portfolio Management," signed on 22 March 2004, the Assistant Secretary of Defense (Networks and Information Integration) (ASD(NII)), Business Modernization and Systems Integration Office and Business Missions Area established the requirement for a DoD Information Technology (IT) Portfolio Repository (DITPR). Enclosure (1) and its four attachments describe the component support required to enable IT Portfolio Management by the DoD Mission Area Domains. The ASD(NII) memorandum describes the short and long term data collection efforts. The DoD Domains intend to use the DITPR as the source of information to enable Portfolio Management of IT systems investments.

The Department of the Navy (DON) will provide input to DITPR via the DON Applications and Database Management System (DADMS). Additional detailed instructions are provided in the "Policy and Guidance" section on the DADMS site (<https://www.dadms.navy.mil>). The data in the DITPR will be reported in two groups, descriptive and budgetary. Navy and Marine Corps commands that own the 98 Navy and 6 Marine Corps systems must enter descriptive information via DADMS by 5 August 2004. Systems not currently reported in the Naval IT Exhibits/Standard Reporting (NITE/STAR) system DON FY06 Program/Budget Review submission must be added to the NITE/STAR Automated Information System table and budget database. Updates are due to the Office of Budget on 23 July 2004. Functional Area Managers will then need to complete their review and validation of collected data by 12 August 2004.

A DON User Information Session, in lieu of the 19 July 2004 training announced in enclosure (1), will be held on Thursday, 22 July 2004, at AT&T Government Solutions in Tysons Corner, Virginia from 0900 - 1300. Contact Mira Kozinski (kozinski@att.com/703-506-5418) to register and receive directions.

For additional information, please contact my action officer, Jason Levine, at 703-601-0163 or via electronic mail at Jason.Levine@Navy.Mil. Your cooperation and assistance to support this important DoD initiative is greatly appreciated.


D. M. Wennergren

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